

SEIL ISLAND COMMUNITY HALL CHARITY

Minutes of monthly meeting held on Sunday 1st March 2009

Present: John Gordon, Brian Mitchell, Mary Norris, Lisa Robinson, Richard Wesley, Kim Rowsell, Christopher Dugdale, Seamus Anderson, Ian MacColl, Janice Mitchell, Pat Jones, Dave Collier, Janice Stewart, Julie Ferris, John Ferris

Apologies: Sue Croft, Jim Watson, Wendy Dugdale, Graham Campbell, Ken Jones

Minutes of the Committee Meeting held on 1st February 2009

Minutes approved as a correct record, proposed by Mary Norris and seconded by Seamus Anderson.

Finance

Development account: There were no transactions the balance in the account was £23,034.70 at 28 February.

Running Account: The balance at 28 November was £5126.69. Rental income amounted to £383 and calendar sales to £181.

Reserve account maturing on 5 August 2009 amounts to £5126.69

Lottery

£50 Rollover to £75 next month
£10 Kathleen Gordon
£10 Ruth MacKechnie
£10 Dave Pearson

Brian advised that it is now time to collect lottery money. Brian Mitchell, Richard Wesley, Mary Norris, John Gordon, Seamus Anderson, Ian Fullerton, Graham Campbell, Catherine Shaw and Jim Watson would collect payments from their usual areas. Additional help would be appreciated.

It is hoped to include information about the lottery in the March Seilachan. Brian also suggested including some hall news, perhaps on a separate sheet about the AGM and a general update.

Bookings

3rd March SWRI
10th March Natural History
17th March Community Council
22nd March Sports Club AGM
27th March Seil Sound Mooring Association AGM

25th April Guides fundraising 'Island Café'

Adult Education

Brian Mitchell had an e-mail from Patricia Slater, to say that a Spanish tutor was now available to take classes on a Tuesday afternoon or evening. Brian will contact Jan Whitehead to identify

people who had previously shown an interest in learning Spanish and Lisa Robinson will produce a poster to see if there are any others.

Projects

Car Park Lighting – Jim Watson has bought a light and will fit it this coming week.

Play Area

Kim Rowswell reported that Russell Leisure had now come back to her with preliminary details and costings for the play area. The cost for the play area alone would be in the region of £30 000 and with additional equipment, such as goals and basketball hoops on the playing field, the cost would be around £65 000. Kim produced the presentation pack for everyone to look at. Kim hoped that by the next meeting she would have secured appointments with two other companies interested in quoting for the play equipment.

A planning pack has now been received and the Planning Authority has indicated that we should submit a planning application when we know which company will be supplying the equipment.

Brian Mitchell had received information about seminars, being held by the TSB in Oban, in April, which aim to help organisations secure funding for projects such as this. It is hoped that a representative will be able to attend.

Kim advised that Nick Wesley has drafted a letter to be sent to potential funding bodies. She will pass to the Hall Committee for comment.

Grounds

Richard Wesley reported that the Employability Team had now carried out more work to level the ground at the rear of the hall in preparation for seeding in a couple of weeks time. The team will move the telegraph poles and complete other jobs, for example, sanding and treating the benches.

Lisa Robinson reported that on Friday 27th February she, Brian Mitchell, John Gordon, Mary Norris, Richard Wesley, Kim Rowswell and Ronnie Robinson met with four representatives from the Beechgrove Garden programme. Our project has been shortlisted with 11 others, 4 or 5 from these 11 will be chosen for a ½ hour programme. One special project will be given a 1 hour slot. Whilst we will be expected to do the work and come up with a plan the Beechgrove Team will bring the following resources: garden design skills in collaboration with ourselves; project direction; assessment of resources; £3000; plants at wholesale prices and most importantly the Beechgrove name which will enable us to source skills, products and support otherwise outwith our grasp. We should know by the date of the next meeting whether or not our application has been successful.

Kim advised that she will contact the Fire Brigade about their land in an effort to get it tidied up.

Brian, Seamus and Lisa, drafted a paper to facilitate the formation of a Sports and Amenities sub-group. The paper has general agreement but must now be presented to the hall office bearers and be run past the lawyer/accountant. It is hoped to have a finalised agreement following the Sports Club AGM on 22 March.

Sound and Light System

John Gordon reported that the hearing loop in the small hall was now functioning. He did however point out that many people who are slightly hard of hearing do not wear an aid and suggested that he investigate a small speaker system for in the small hall. It was hoped that training for the sound and lighting system would take place this month.

Brian Mitchell offered thanks to John for moving these matters forward. Thanks were also given to Pat and Ken Jones for their donation of a DVD player suitable for playing CD through the

sound system.

Risk Assessment/P.A.T. Testing

John Ferris is to carry out a risk assessment in the next two weeks. Jim has PAT tested the microwave ovens and they comply.

Snagging

Nothing more has happened. Brian Mitchell advised that matters are currently in the hands of TSL. TSL has not disputed any of the problems raised regarding the septic tank. Brian will ask Ronnie Neil what to do next before the April meeting.

Recycling Area

If there are any other matters arising in this regard Stewart MacCrachen, Argyll and Bute Council, can be contacted.

Chairs

Brian has written to the supply company advising that if they will replace the chairs with ones with arms we will pay the postage. It is hoped that we will know more by the next meeting.

Outside Events

Janice Mitchell had experienced difficulties contacting Fiona Blakey but will pursue. Only one enquiry, regarding puppet shows, had been received as a result of the article in the Seilachan. Catherine Shaw had been in touch with Juliet Cadzow in order to identify useful contacts and the Paddy Shaw Jazz band was a possibility. Richard indicated that Steve Arnold had expressed an interest and it could be worthwhile contacting him.

It was agreed that we would look to run two or three events during the course of a year.

Other Business

Brian Mitchell advised that, following further enquiry, the Buildings Insurance covers everything including the septic tank system. Ronnie Neil thought that the insurance may cover the problems with the tank. John will investigate as the insurance is due for renewal.

Jim Watson is still looking for reasonably priced tea pots and a suitable towel rail. Mary Norris has purchased pans and they are in the kitchen.

Jim Watson has bought a first aid sticker and Accident Book – all accidents must now be recorded in this book. Lisa Robinson is to find out exactly what the contents of the first aid kit should be. The Emergency Contacts list is now up.

Brian Mitchell will purchase a local phone directory and put it in the entrance foyer.

Pat Jones has identified an IKEA table (£35) which should be suitable for the foyer.

Brian Mitchell had looked at the Junckers floors website which has a large range of products. It is difficult to know exactly what we need and a volunteer is required to investigate further. Mary Norris pointed out that we will need to consider when the best time to close the hall will be.

Investigations have revealed that the loft space can only be used for storage as there is limited headroom. Brian Mitchell will get a quote for a loft hatch and flooring.

Nufcor accordion partition room dividers were £5800 two years ago and it was agreed not to proceed with enquiries for installation at this time.

Information is still outstanding regarding the cupboards in the small hall.

Wheelie bin storage at the recycling bay seems to be working fine.

Brian Mitchell handed around a catalogue containing various display boards. John Ferris will find out about the ones installed at the airport and will speak to Steve Croft about the possibility of making boards.

A final draft of the leaflet produced by the Heritage Centre is awaited.

Richard Wesley reported that Hall information was posted on the Seil Island website last month. It is clear that waiting for minutes to be approved will result in a one month delay in them being posted. It was therefore agreed that at the close of every meeting Richard will establish the pertinent points to be posted immediately and John Gordon will send a PDF of the approved minutes when available.

Some time ago John Gordon rescued coat hooks that had been used in the old drill hall. David Simcox has polished them up and they can now be used. It was agreed to locate them in the small hall. Mary is to investigate the potential for putting up more hooks in the toilets.

Brian Mitchell reported that, having consulted the Licensing (Scotland) Act 2005, the Hall can still apply for occasional licences if the events are connected with the organisation's activities and in these cases no 'personal licence' will be required. Up to 4 licences (for 4 or more days) or 12 licences (of less than 4days) can be applied for in any one year as long as the length of time for which the licences are in force does not exceed 56 days.

Pat Jones spoke to Nick Wesley about buying parking signs and will compare costs, which it was agreed should not exceed £100. The wording was agreed to be 'No overnight parking. Strictly no camping' with the title of the hall included if feasible.

Jim Watson asked that club reps be alert to their members locking toilet doors from the inside.

Date and Time of Next Meeting

Richard Wesley offered to take the minutes of the next meeting which will be held on Sunday 5th April at 7pm.