

Minutes of a meeting of Seil Community Hall Charity held on Monday, 5th November, 2007 at Kilbrandon House.

Present: Richard Allan, Iain Fullarton, Mary Norris, Irene Breslin, Mike Shaw, Mary Sandilands, Seamus Anderson, Anne Cunningham and Sheila Mitchell.

Apologies: Brian Mitchell, Danny Nee, Graham Campbell, John Gordon, Betty Haran, Ken Jones and Jan Whitehead

Minutes of 1st October 2007 meeting proposed by Mary Sandilands and seconded by Seamas Anderson

Minutes of 22nd October 2007 meeting proposed by Sheila Mitchell and seconded by Ann Cunningham

Matters arising from both meetings:

- Mike Shaw wrote thanking Easdale Island Trust for their donation

Finance:

Statement of Accounts as at 31 October (end of financial year)

Development A/c - £31,741.88
Running A/c - £ 2,571.27

Development Account income includes a £2,000 donation and grants received of £3,060. Total expenditure of £87,684 has been paid to TSL.

Mike Shaw states that since month end a further £14,000 has been received from AIE. The estimated amount owed to TSL is approximately £57K. Grants still to be paid by AIE and deferment of last payment to architect and quantity surveyor means that the Hall will have the funds to cover the final application.

Lottery:

Rollover of £75 won by Sandra Melville

Next meeting the Rollover will be £50.

£10 – Hugh Martin
£10 - Geordie Lawson
£10 – Sheila Lawson

Bookings:

Mike Shaw reported that Hall diary nearly full till the end of the year .
The bookings for the first week are as follows:

Monday 12 November - Bowls/Toddlers

Tuesday 13 November - Senior Citizens tea party/ badminton/country dancing

Wednesday 14 November – Natural History Society/ Badminton

Thursday 15 November – Bowls/Cubs/Brownies

Mike Shaw stated that there may be a diet and fitness class.

Mary Norris and Nick Wesley will review diary format of bookings and produce a user friendly lay out to assist future booking secretaries.

New Hall Project:

The Building Control Inspector attended Hall on 26th October and several faults were found. Therefore, the Completion Certificate has not yet been issued.

The faults include switching the hot water system on, inadequate loft insulation, emergency exit for Ladies, emergency lighting. The problems with the foregoing are relatively minor. However, there should be a gap covered with gravel between paving and Hall walls. At the moment it is only at main door. This may take some time to remedy..

Ronnie Neil will be applying for a Temporary Completion Certificate to enable Hall to be handed over.

Meanwhile, Mike Shaw reported that the School open day event scheduled for today has already been cancelled. It is likely that the meeting with Club representatives on Friday and the Open day on Saturday will also have to be cancelled.

The meeting discussed alternative dates and authorised Mike Shaw and Seaumus Anderson to revise programme and bookings subject to meeting with Architect tomorrow.

Matters arising from 22.10.07 report:

- Electricity – the two 100 amp fuses have been received. There is no word about the new Transformer. There may be an offer of a substantial price reduction.
- Electrical Certificate has been issued by the sub contractor.
- Fire Entry has been done
- Fire Safety Policy produced by Brian Mitchell
- The Fire Risk Assessment is being prepared by John Ferris
- External signs and Notices have been displayed
- Ross Angel has put Seil Island Hall lettering on an old Hall floorboard. Mike Shaw has donated cost. The wood is very heavy and will need several bodies to lift and an expert fixing job to Hall wall.
- Nick Wesley report that Young Folks event is on schedule
- Senior Citizens Event – Mike Shaw reports no enquiries about transport

- Richard Allan still to do posters for Senior Citizens Event once date has been confirmed.
- Gravel was delivered and driver dumped it in strategic piles. Seamas Anderson spread it over most of car park with his tractor. A team last Saturday with the aid of Mike Shaw's trailer and wheel barrows spread it over remaining areas
- School visit to Hall will be rearranged – school flexible on future date.
- Cleaning has been postponed.
- Hall keys have been ordered by John Gordon
- John Gordon has displayed laminated instruction sheet above fire alarm
- There are problems with toilet lighting and induction loop
- Oban Times full page feature schedule for next week may have to be reduced to half a page since Hall would have to underwrite any shortfall of sponsors. Nick Wesley advised that Mike Shaw should write editorial rather than Oban Times.
Committee agreed full page advert best if at all possible. Mike Shaw to seek re- scheduling of advert so that sponsors uptake can be maximised.

Annual General Meeting:

It was proposed that the December AGM should be postponed until the New Year. It was felt that uncertainty over the handing over of the Hall and the wish to ensure a smooth transition to a fully functioning Hall were going to continue into December and possibly January. Therefore, it was unanimously agreed that the AGM be deferred until Monday, 21 January, 2008.

Official Opening Ceremony:

Those invited will include the Hall funders and selected others. Richard Allan and Mary Sandilands will try to organise a small military presence to commemorate the original use of the Hall. The school will also be invited. Mike Shaw will issue formal invitations. The date set is Friday, 18th January, 2008

Next meeting:

Monday, 3rd December at 1900 in Seil Island Hall.