

**Minutes of a meeting of Seil Community Hall Charity held at Kilbrandon House on Monday, 6<sup>th</sup> August, 2007**

**Present:** Jan Whitehead, Betty Haran, Mary Norris, Graham Campbell, Mike Shaw, Iain Fullarton, Seamus Anderson, Mary Sandilands, Sheila Mitchell, Irene Breslin, Ken Jones, Ann Cunningham and John Gordon

**Apologies:** Brian Mitchell, Danny Nee and Ian McColl

**Minutes of last meeting proposed by:** Betty Haran and seconded by Sheila Mitchell.

**Matters arising:**

The proposed farewell celeidh in September was discussed. Rain is coming in through the roof tarpaulin and there is a possibility that there might not be any electricity. It was agreed to defer and have an impromptu celeidh if conditions allow.

Jan Whitehead reported that Hall Booking Conditions are out in draft.

Graham Campbell reported that the Summer Celeidhs were successful financially.

Mary Norris and Mike Shaw proposed that a meeting of younger residents, interested in the Hall be held on Tuesday, 4<sup>th</sup> September at 1930 hours. The date will be advertised in the Seilachan and person contact will be made.

A portable tea urn has been purchased. .

**Finance:**

John Gordon produced his printed statement of affairs since last meeting:

Development Account: £172,441.00  
Running Account: 3,460.00 as at 23 July

The Big Lottery has paid Hall £4,897.00. AIE has paid Hall £9,636.00 in total. The building contractor has been paid £50,984.00

The Big Lottery have paid out all their funding bar £14,000 which they hold till 12 months after completion to ensure all conditions of grant have been fulfilled.

A claim has been submitted to HMRC for the sum of £729.00 in Gift Aid.

Jan Whitehead has mentioned that details of Charity Regulator's requirements for future accounting have been received.

**Lottery:**

Rollover will be for £75 next meeting

£10 – Ross Anderson

£10 – Ann Campbell

£10 – Jim Austen

### **Bookings:**

Mary Norris reported that there was a regular dancing activity on Monday evenings

### **New Hall Project:**

Mike Shaw reported on the details of the monthly meeting with the contractor:

- Cable for the sound system has been installed by John Gordon
- Electricity supply will be by using existing connection or bypassing it.
- TSL advise that programme is being adhered to. The completion date is expected to be Monday, 5<sup>th</sup> November.
- Access to main doors will be alright for disabled people as car park rises gradually to main entrance
- When ground level TSL will mark the perimeter of car park
- The surface will be 50mm below final finish so that Hall can top up with gravel

John Gordon who has been at the Hall recently reports that:

- Kitchen units were being put in today
- Graham Bruce has offered to do statutory electrical testing
- He has offered the Hall a ceramic hob cooker – accepted unanimously
- There is no worktop for fridge at present
- Scaffolding has come down
- Sports store is complete – chairs from Ardmaddy to go there
- Bowls table to be transferred when sports floor put down.

Mike Shaw reported on the Project Cash Flow:

- Estimated contract price £535,550
- £25K grant from Sports and Arts Foundation not in cash flow projection
- Estimated surplus over 12 months £9,639. However, around £10K may be needed at end of job.

John Gordon reported that Kilmore Hall had asked if they could have the following items:

- Wall heaters from small room
- Ladies hand drier
- Water heater
- Stepped tables

This was agreed.

John Gordon advised that BT poles coming down soon and it would be helpful if they could be transferred into Hall's ownership to be used as kerbs.

Jan Whitehead reported that Big Lottery required two annual returns to ensure that people of certain ages use Hall. The clubs will fill in Returns. Every function, numbers, and satisfaction are also to be returned.

The capacity of the Hall is not known. There is no statutory figure. A guesstimate would be 200 if everybody is sitting down in rows.

**Armdaddy Fete on 12<sup>th</sup> August, 2007**

Mary Norris has distributed thirty work programmes which includes a guide for club stalls.

The Archers have pulled out because of lack of numbers.

Graham Campbell is struggling for a dancer.

Other raffle prizes required.

Jan Whitehead reports that main auction catalogue to be printed by 8<sup>th</sup> August.

Seamus Anderson will be the auctioneer

Mike Shaw will be opening the Fete

**Any other business:**

None

**Date of next meeting:**

Monday, 3<sup>rd</sup> September, 1900 hours at Kilbrandon House